

2026 - 2027 Banyule Environment Grants Application Form (Individuals)

Form Preview

Eligibility

* indicates a required field

Before completing this application form, you should read the **2026-2027 Banyule Environment [grant guidelines](#)**.

This section of the application form is designed to help you understand if you are eligible for this grant. It's crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in relation to these eligibility criteria, please contact **Gemma Watson on 9457 9831 or email gemma.watson@banyule.vic.gov.au**

I confirm that the applicant ...

- has read and understood the grant program guidelines
- is auspiced by an incorporated organisation for the purposes of this application
- is located in and/or provides services to residents of the City of Banyule.
- is able to demonstrate financial viability
- does not have any outstanding debt to Banyule City Council
- does not have any overdue grant acquittals to Banyule City Council
- has the appropriate type and level of insurance for the activities that are the subject of this grant
- is not seeking funding for political or religious purposes
- is not seeking funding for the core business of educational or medical organisations
- is not seeking retrospective funding
- does not undertake or promote gambling unless there is a significant community benefit demonstrated
-

Please select below:

*

☐ Yes

☐ No

if you cannot confirm that all statements above are true and correct, please do not proceed with this application.

Contact with a Council officer

I have discussed the proposed project with *

Gender Impact Assessment Information

* indicates a required field

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Under the Victorian Gender Equality Act Banyule City Council is required to conduct a Gender Impact Assessment for the grants program. This process aims to gather information and data to understand the identities of those accessing our grants programs and those who are not, with the goal of enhancing accessibility for all. This information is confidential and does not have any weighting in your grant application outcomes. It is purely about the Continuous Improvement of the grants program at Banyule City Council.

Do you identify with any of the following groups? *

- ☐ Aboriginal and/or Torres Strait Islander
- ☐ Refugee, asylum seeker, migrant or culturally diverse
- ☐ Religious minority
- ☐ Person living with a disability or chronic illness
- ☐ Carer for people with disability or illness
- ☐ LGBTIQA+
- ☐ Aged 18-24
- ☐ Aged 65+
- ☐ Prefer not to say
- ☐ None of the above
- ☐ Other:

Please select all that apply

Does your work primarily support any of the following groups? *

- ☐ Women
- ☐ Men
- ☐ Gender diverse or transgender people
- ☐ LGBTIQA+ community
- ☐ Children (under 15 years)
- ☐ Young People (15-25 years)
- ☐ Older adults (over 65 years)
- ☐ People living with disability
- ☐ Carers for people with disability or illness
- ☐ Aboriginal and/or Torres Strait Islander people
- ☐ None of the above
- ☐ Other:

Please select all that apply

Applicant details

* indicates a required field

Applicant Name *

Organisation Name

Please use your organisations full name. Check the spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

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If the applicant is known by another name provide details here.

Applicant primary address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant phone number *

Must be an Australian phone number.

Website

Must be a URL.

Contact person for this application

If this application is being submitted by a professional grant writing company, **please ensure** you provide contact details for the not for profit group/organisation, not the grant writer.

Applicant Contact Person *

Title First Name Last Name

This is the person we will correspond with about this grant.

Position held *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Where possible, this should be the email of the group, not a personal email address as we will use this email to correspond with the applicant for the life of the grant.

Auspice Information

* indicates a required field

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Auspiced group

Auspice name *

Organisation Name

Auspice address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Auspice Incorporation Number

Contact person in auspice organisation *

Title First Name Last Name

Auspice Phone Number *

Must be an Australian phone number.

Auspice Email *

Must be an email address.

Public Liability Insurance Policy number

If the group does not hold its own Public Liability insurance, please provide details of who will provide Public Liability insurance for the project.

Attach letter of authorisation from Auspice here *

Attach a file:

We will only accept Microsoft Office files, jpegs or pdf documents

Auspice Organisation ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

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ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

If your application is successful and your Auspice does not have an ABN, they will be required to fill in a Statement by Supplier which can be downloaded from the ATO website [here](#)

Project details

* indicates a required field

Successful projects must align with Council's priority theme: Our Sustainable Environment.

"A progressive and innovative leader in protecting, enhancing and increasing the health and diversity of our natural environment, where we all commit to playing an active role in achieving environmental sustainability and reducing waste and carbon emissions."

Project title *

Which of the following areas does your project align with? *

- ☐ Aboriginal culture and Caring for Country principles guide our sustainability efforts.
- ☐ Council partners with the community, education and private sectors, investing in solutions to tackle climate change.
- ☐ Population growth aligns with sustainability goals, ensuring equal access to natural spaces.
- ☐ We are empowered, adaptive, proactive and resilient to climate change.
- ☐ Council promotes sustainable transport options and is on the way to being carbon negative, with a circular economy achieving zero waste.
- ☐ We are well-informed on waste, food security and climate actions, and Council leads environmental education.
- ☐ We protect and strengthen biodiversity reduce species extinction and enhance wildlife corridors and urban vegetation, including managing pets and pests.
- ☐ Urban farming and home-grown food practices are supported and encouraged to be the norm.
- ☐ Trees, green spaces and the urban forest are abundant and maintained to enhance liveability and neighbourhood character.

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☐ Environmentally sustainable design is central to planning and development, and the use of renewable energy in our homes, businesses and facilities is normal.

Please select all that apply

Does your project align with the shared health and wellbeing priorities under the Healthy Planet, Healthy People vision?

- ☐ Placing Caring for Country principles at the centre of our work
- ☐ Enhancing biodiversity and protecting green, blue and open spaces
- ☐ Encouraging people to connect with and care for natural environments
- ☐ Promoting eco-wise practices and advancing climate action
- ☐ Strengthening neighbourhood-level ecosystems to enhance capacity and build community resilience

If it does not apply to your project, you may leave it blank

9. How does your project support the aim of the 'Our Sustainable Environment' priority theme?

Grant amount requested *

Must be a dollar amount and no more than 10000.

Total project cost *

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

Provide a short summary of your project *

Word count:

Must be no more than 50 words.

Be descriptive, but succinct. Include a brief summary of who this project is for (i.e. beneficiaries), what you will do (i.e. the activities you will perform), and what effects you expect to result from your activities (outcomes)

Start date *

Must be a date and no earlier than 1/11/2026.

End date *

Must be a date and no later than 31/12/2027.

Project Information

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* indicates a required field

Community and Environmental Benefit

What environmental and/or community issue, need or opportunity is your project responding to, and what outcomes do you hope to achieve? *

Word count:

Must be no more than 200 words.

What environmental and/or community issue, need or opportunity is your project responding to? Why is this project needed? How did you identify this need or opportunity? Who have you consulted or engaged with to help identify or shape the project (if applicable)? Why is this project important for Banyule and its community?

What environmental and community outcomes will your project achieve?

What environmental outcomes do you hope your project will achieve? What community outcomes do you hope your project will achieve? How will the environment, participants and the broader Banyule community benefit?

Who are your intended users/participants and how will you reach/engage them? *

Word count:

Must be no more than 100 words.

What people, community or groups are you hoping to engage as part of this project? How will you reach and engage them? Will you use social media, website etc

Well Planned Project

What is your project idea? *

Word count:

Must be no more than 250 words.

What activities will take place as part of the project? Where will the project take place?

Will you be partnering with any other groups to deliver this project? *

☐ Yes

☐ No

If so, provide details of the contribution the partner/s will make to the project here.

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If you wish to provide a letter of support from your partner for this project, please attach it here.

Attach a file:

We can only accept Microsoft Office files, jpegs or pdf documents. Please note, general letters of support are not required, please only upload letters from project partners.

Can the project be delivered by 30 December 2027 *

☐ Yes

☐ No

If applicable, what approvals, planning considerations or risks have you identified for your project?

Does your project require any approvals, permits or land manager permissions? If so, have they been obtained or considered? What risks could affect the successful delivery of your project and how will you manage them? If your project involves planting, how have you considered site preparation, species selection, ongoing maintenance and long-term plant survival?

Project Plan

The Project Plan is the detail of how the project will be managed. Please use the template below to enter details for the project.

- Name of the activity/task/milestone
- Activity/task/milestone start and end date
- Resources required for the activity/task/milestone
- Who is responsible for delivering the activity/task/milestone

Name of activity/task/milestone	Start date	End date	Resources required	Who is responsible
	Must be a date.	Must be a date.		

We encourage all applicants to consider access, equity and inclusion for all members of Banyule's diverse community in the delivery of your project. This includes but is not limited to, people living with disability or chronic illness (including neurodiversity), people who identify as LGBTIQ+, Aboriginal and/or Torres Strait Islander people, people experiencing

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financial disadvantage (including people who are homeless or at risk of homelessness) and our multicultural and multi-faith community.

Please describe the measures in place to ensure your project is as accessible and inclusive as possible. Is your project seeking to address barriers to participation or access for any of the above groups or any other minority groups? Please include any details on specific strategies you would implement as part of your project. *

Project budget

* indicates a required field

Budget

Outline your project budget including details of other funding that has been confirmed and/or applied for.

The Budget must balance (total income = total expenditure)

You will need to submit a clear, balanced budget which describes and itemises the total cost of the project.

You may include GST in the cost of budget items where applicable.

Please do not add commas to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly

When preparing a budget for your project please consider the following important components:

- Due to limited funding, applicants may be offered part funding for their project. It is important to ensure that your budget is as detailed as possible.
- Ensure you provide details for each item of equipment or expense you wish to pay for with the grant.
- Please specify number of items and cost per item in the expenditure column. e.g. 2 desks @ \$175.00 each, 5 staff hours @ \$40ph etc.
- Please specify total for each "type" of expense in the total column e.g. \$350.
- Do not write refer to quote or attach spreadsheets- we require you to enter all expenditure details line by line in the budget table.

Income

In the notes section, please indicate:

- Whether income is confirmed by writing **(C)** or not confirmed **(NC)** in the notes column.
- If you have applied for a non Banyule grant that is unconfirmed, please also write the date of when you expect to be notified of the outcome of the application. (month/year)
- If the support is In Kind (eg. volunteer hours, free use of venue etc.) please write **(IK)** in the notes column. In Kind support should be calculated as a quoted or estimated \$ figure.

Expenditure

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In the notes section:

- If you have multiple grants streams, please identify which items you would use Banyule Council's grant for by writing (Banyule Grant) in the notes column
- If the item is covered by In Kind support, please write (IK) in the notes column

Budget

Income	Total \$	Notes	Expenditure	Total \$	Notes

Budget Totals

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

Other funding sources in your budget

If you have identified unconfirmed grants (UC) from other sources in your budget, can the project proceed if this funding is not available?

☐ Yes

☐ No

If yes, please provide details on what changes/modifications you would need to make to the project budget?

Part funding

If Council can only provide part funding can the project proceed? *

☐ Yes

☐ No

If yes, provide details here - what is the minimum grant amount required and what would the grant be used for ?

Quotes

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One quote is required for any hire/purchase of equipment, services or materials over \$500.

Quotes should be provided by a reputable supplier and should include the business name, description of the item or work to be carried out and costings .

These can be in the form of

- formal written quotes
- screen shots from online stores/catalogues
- scanned in images from catalogues

Hand written quotes/lists/estimates from the applicant are not acceptable and **will render the application ineligible for funding.**

Quotes should be no more than 6 months old.

Banyule Council encourages grant recipients to prioritise local suppliers whenever feasible.

Please attach quotes *

Attach a file:

We will only accept Microsoft Office files, jpegs or pdf documents

Declaration and Privacy Statement

* indicates a required field

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (which may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of offer.

I certify that the application has been submitted with the full knowledge and agreement of the management of my organisation/group and if appropriate, with the full knowledge and agreement of our auspice for this grant application.

I understand that the collection and handling of personal information will be conducted in accordance with Banyule City Councils Privacy Policy which is displayed on Councils website and is available for inspection at Councils customer service centre. The information is being collected and used to enable panel members to assess and allocate grant funds and to contact me in relation to my application. This is done in accordance with Councils powers, functions and purposes under the Local Government Act 2020 and other relevant legislation.

I understand that Council makes certain information publicly available in accordance with legislation and the Banyule Public Transparency Policy. A listing of donations and grants including the names or persons or bodies that have received grants are published on Councils website.(with the exception of the names of individual grant recipients which are available at Council offices)

Should you need to change or access your personal details, please contact us on 9490 4222 or via enquiries@banyule.vic.gov.au

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Banyule City Council will be contacted immediately if any information provided in this application changes or is found to be incorrect.

I have read the 2026 - 2027 Environment Grant Guidelines and have complied with the grant requirements. *

☐ Yes

I have completed a grant application checklist with a grants officer. *

☐ Yes

I have attached all documents as required and complied with eligibility criteria *

☐ Yes

Name of authorised person *

Title First Name Last Name

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Position *

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Phone Number *

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Must be an Australian phone number.

I am authorised by the grant applicant and/or the auspice for this application, to complete this declaration and have read and understood the declaration and privacy statement above. *

☐ Yes

Date of declaration *

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Must be a date.

Please indicate how you heard about the Banyule Environment Grants program *

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Other:

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Choose as many as applicable