

# 2026 - 2027 Banyule Facility Subsidy Grant application

Form Preview

## Applicant contact details

\* indicates a required field

**Applicant name \***

Organisation Name

Name of group/club/organisation/school

**Applicant address \***

Address

Suburb State Postcode

**Applicant phone number \***

Must be an Australian phone number.

**Applicant email \***

Must be an email address.

**Website**

Must be a URL.

**Contact person \***

Title

First Name

Last Name

**Contact person position \***

**Contact person phone number \***

Must be an Australian phone number.

**Contact person email**

Must be an email address.

**Meeting or office address**

Address

Venue booking details

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**Booking / Quote Number \***

To be eligible to apply, you must have a booking for a Council venue

**Quoted hire cost \***

Must be a dollar amount.

**How much are you applying for? \***

Must be a dollar amount and no more than 1100.

**Which Council owned venue are you applying for a subsidy for? \***

The Conder Room - The Centre Ivanhoe  
The Great Hall - The Centre Ivanhoe  
The McCubbin Room- The Centre Ivanhoe  
The Streeton Room -The Centre Ivanhoe  
The Withers Room- The Centre Ivanhoe  
Bellfield Community Hub  
Briar Hill Community Hall  
Bundoora Community Hall  
Grace Park Community Hall  
Greensborough War Memorial Park Rotunda  
Heidelberg Rotunda  
Henry Street Community Hall  
Main Road Community Hall  
Macleod Community Hall  
Old Shire Offices  
Petrie Park Community Hall  
Watsonia Community Hall  
Other

**If you selected other above, please upload an itemised quote for hire of the venue**

Attach a file:

Please include dates and frequency of hours per hire

**What type of group are you?**

Other:

**If incorporated, provide incorporation number here**

**If not incorporated, is the applicant auspiced by an incorporated association for the purposes of this application?**

Yes  No

Unincorporated groups applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you should not apply for this grant.

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**For incorporated groups, do you hold a \$20,000,000 Public Liability Insurance policy?**

Yes

No

If required insurance is not held by the group, do not proceed with the application as it will be deemed ineligible

**If yes, please attach current Certificate of Currency here.**

Attach a file:

Documents need to be in Microsoft office or PDF format

### Auspice organisation details

**Name of auspice organisation \***

Organisation Name

**Auspice incorporation registration number? \***

**Primary contact person at auspice organisation \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Position held in organisation \***

**Auspice contact person's primary phone number \***

Must be an Australian phone number.

**Please attach a letter from the auspice organisation confirming this arrangement is valid and current \***

Attach a file:

Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date. We can only accept Microsoft Office files, jpegs or pdf documents.

**Do you hold a \$20,000,000 Public Liability Insurance policy? \***

Yes

No

If required insurance is not held by the group, do not proceed with the application as it will be deemed ineligible

**Please attach current Certificate of currency here.**

Attach a file:

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### Applicant description

\* indicates a required field

Please provide an overview of your group, club, organisation or school?

\*

Word count:

Must be no more than 150 words.

Provide a brief description of what your group/organisation does.

**What % of your participants/members are Banyule residents. \***

If your membership has less than 75% Banyule residents, you can only apply for the Regional, State or National events category.

### Event details

\* indicates a required field

**Please select the grant category you are applying for \***

Not for Profit Group based in Banyule

Not for Profit Group located outside Banyule municipal Borders

New and Emerging Not for Profit Group/Club

Group that does not receive formal funding

Regional, State or National events

**Event Name \***

**Number of people attending \***

Please estimate the number of people attending.

**Not for Profit Group based in Banyule**

The subsidy is available for venue hire for events including concerts, exhibitions, fundraising nights etc.

Only one application can be made per financial year however you may apply for multiple event dates in the one application up to a maximum of \$1100

**Proposed date/s for the event/s \***

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**Provide a short description of your event/s \***

**Please provide further information to support your application.**

### Not for Profit Group based outside Banyule

The subsidy is available for venue hire for events including concerts, exhibitions, fundraising nights etc where a minimum of 75% of the group's users/participants are Banyule residents.

Only one application can be made per financial year however you may apply for multiple event dates in the one application up to a maximum of \$1100.

**I confirm that a minimum of 75% of our members/users/participants are Banyule residents**

Yes  No

If you cannot confirm this, please do not continue with the application as this is an eligibility criteria.

**Provide evidence of your membership base here e.g. suburbs and postcodes for each member- no identifying information is required \***

Attach a file:

**Proposed date/s for the event/s \***

**Provide a short description of your event/s \***

**Please provide further information to support your application.**

### New and/or emerging not for profit groups and clubs

The subsidy is available for regular venue hire to assist groups/clubs operating for less than 12 months at the time of application.

This subsidy is only available once per group.

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**Provide a short description of your venue needs. \***

**How often dose the group plan to meet \***

Provide details of the booking type including how often you will be using the venue- , weekly monthly, daily and the times you wish to use it.

**Please provide any further information to support your application.**

## Banyule based groups that don't receive formal funding

The subsidy is available for regular venue hire to assist groups that don't receive government funding.

This subsidy is only available on a "once off" basis.

Previous recipients of this subsidy are not eligible.

**Please provide details on why this subsidy is required including any financial constraints on the group. How will this subsidy assist the group going forward? \***

**How often does the group plan to meet? \***

Provide details of the booking type including how often you will be using the venue- , weekly monthly, daily and the times you wish to use it.

**Extra information in support of your application.**

## Regional, state and national events

The subsidy is available to Banyule based not for profit groups who are supporting or hosting an event/celebration/meeting in Banyule at a regional, state or national level where less than 75% of participants will be Banyule residents.

Only one application can be made per financial year however you may apply for multiple dates in the one application up to a maximum of \$1100

**Proposed date/s for the event/s \***

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Please include all planned dates for the financial year here.

### Provide details of the event below \*

Date, participants, purpose

### What percentage of participants do you expect will be Banyule residents? \*

### Please provide any further information to support your application.

## Acknowledgement of Council

### How will you recognise the support of Banyule City Council for your event or activity? \*

## Gender Impact Assessment (GIA) Information

\* indicates a required field

Under the Victorian Gender Equality Act Banyule City Council is required to conduct a Gender Impact Assessment for the grants program. This process aims to gather information and data to understand the identities of those accessing our grants programs and those who are not, with the goal of enhancing accessibility for all. This information is confidential and does not have any weighting in your grant application outcomes. It is purely about the Continuous Improvement of the grants program at Banyule City Council.

### Do the members of your groups committee / leadership identify with any of the following groups?

- |                                                                                |                                             |                                                      |
|--------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Person living with a disability or chronic illness    | <input type="checkbox"/> Religious minority | <input type="checkbox"/> None of the above           |
| <input type="checkbox"/> Carer for people with disability or illness           | <input type="checkbox"/> LGBTIQ+            | <input type="checkbox"/> Prefer not to say           |
| <input type="checkbox"/> Aboriginal and/or Torres Strait Islander              | <input type="checkbox"/> Aged 18-24         | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Refugee, asylum seeker, migrant or culturally diverse | <input type="checkbox"/> Aged 65+           |                                                      |

Please select all that apply.

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### Does your organisation work primarily with or support any of the following groups?

- |                                                               |                                                                          |
|---------------------------------------------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> Women                                | <input type="checkbox"/> Older adults (over 65 years)                    |
| <input type="checkbox"/> Men                                  | <input type="checkbox"/> People living with disability                   |
| <input type="checkbox"/> Gender diverse or transgender people | <input type="checkbox"/> Carers for people with disability or illness    |
| <input type="checkbox"/> LGBTIQ+ community                    | <input type="checkbox"/> Aboriginal and/or Torres Strait Islander people |
| <input type="checkbox"/> Children (under 15 years)            | <input type="checkbox"/> Other: <input type="text"/>                     |
| <input type="checkbox"/> Young People (15-25 years)           |                                                                          |
- Please select all that apply.

### Declaration and Privacy Statement

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of offer.**

**I certify that the application has been submitted with the full knowledge and agreement of the management of my organisation/group and if appropriate, with the full knowledge and agreement of our auspice for this grant application.**

I understand that the collection and handling of personal information will be conducted in accordance with Council's Privacy Policy which is displayed on Council's website or is available for inspection at Council's customer service centre. The information is being collected by Banyule City Council to enable panel members, comprising of Councillors and Community representatives, to assess and allocate grant funds. This is done in accordance with Council's powers, functions and purposes under the Local Government Act 2020 and other relevant legislation.

I understand that Council makes certain information publicly available in accordance with legislation and the Banyule Public Transparency Policy and that a listing of donations and grants including the names or persons or bodies that have received grants are made publicly available.

(This information is available on Council's website. Individual names are not published on Council's website, this information is only available at Council offices)

Should you need to change or access your personal details, please contact us on 9490 4222 or via [enquiries@banyule.vic.gov.au](mailto:enquiries@banyule.vic.gov.au)

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Banyule City Council will be contacted immediately if any information provided in this application changes or is incorrect.

**Authorised Person's Name \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position of Authorised Person \***

**I am authorised to complete this application and have read and understood the declaration and privacy statement above \***

Yes

**Date of declaration**

How did you hear about Council's Facility Subsidy Grant?

**You may select more than one**

- |                                                  |                                              |                                                      |
|--------------------------------------------------|----------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Banyule Banner          | <input type="checkbox"/> Network/ Newsletter | <input type="checkbox"/> Notified by Council Officer |
| <input type="checkbox"/> Banyule Council Website | <input type="checkbox"/> Social Media        | <input type="checkbox"/> Word of Mouth               |